



Briercliffe with Extwistle Parish Council

Monday, 16th October 2017

Present: Councillor Kelly (in the Chair), Councillors Bailey, Hawkes, Lishman, Royle and Vincent.

Others: PCSO Dave Johnson, J. Greenwood, Andrew Booth (Calico), M. Greenwood (Lengthsman), Steve Watson (Clerk) plus 1 residents.

Councillor Kelly opened the Parish Council Meeting.

Agenda

Actions by
Clerk

Cllr
Support

Parish Council Agenda

Councillor Dack opened the meeting and welcomed everyone.

17/18/055 Apologies for absence

Apologies were submitted on behalf of Councillors Dack and Frost who were unwell. County Councillor Cosima Towneley also submitted her apologies.

17/18/056 Declarations of Interest / Code of Conduct

There were no Declarations of Interest.

17/18/057 Formally adjourn the meeting to allow for public participation

RESOLVED: That the meeting is adjourned to allow for Public Participation.

The Vice-Chair read out some words from the Chair who apologised he was not well enough to attend. He thanked John for all the work done as the voluntary Allotment Manager and wished him a happy retirement. John had held the position for over 16 years and the Vice-Chair presented him with an engraved beer tankard. John first worked an allotment with his Uncle in Heasandford in the 1940s.

(a) Calico Proposals Royal Court

A public consultation meeting was held and was well attended. Andrew provided feedback that a dozen written comments had been received. Main concerns were around car parking, however, Calico cannot solve existing problems, but are not looking to increase the problem. Alterations have now included 2 parking spaces where possible and there will be additional on-street parking. The plans are for a dramatic reduction in units and the plan is policy compliant. Landscaping will take into account the loss of the trees already removed. There will be 10 semi-detached bungalows, being mainly 2 bedroom,.

The County Council are not willing to sell the land to improve the access, but the access is adequate. The comments submitted are being reviewed and an amended layout will be provided. The ecology report is progressing and the formal pre-application process has started with the Borough Council with work planned to start early summer.

Weekly inspections are being carried out, the boundary is secure and there have been no further reports of problems. The existing footpath to the site is to be closed and the Council were asked for anything historic for the name of the Cul-de-Sac. Councillor Frost is to be asked for suggestions.

Name	RF
Contact County	Clerk

It was agreed to contact the County Council about the access land. Andrew was thanked for his report.

(b) Public Questions

No public questions were submitted in writing prior to the meeting.

(c) Public Questions at the Chair's discretion

There were no public question.

(d) Police report

PCSO Dave Johnson reported that it had been a decent month and provided a written report, see appendix A. There has been a problem of a camper in the woods and the MOT is due to run out on the Landrover. It is expected that the Landrover will be handed back next year. There are still problems of stone thefts at Haggate, the Parish will contact the County about resolving the problem at no cost to the County.

Contact County	Clerk
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The PACT priorities would be Youth Nuisance.

Dave was thanked for his report.

(e) County Council Report

The County Councillor had sent her apologies and provided a report including an invitation to an event. Cosi was thanked for her report.

(f) Borough Council Report

Borough Councillor Lishman reported that she had attended a Rural Strategy Group meeting. The County I.T provided information on how far the Broadband reaches.

A meeting with the CCG is to be held about rural services.

There was no further information on the heritage boards and Councillors will arrange a visit with Councillor Frost for an update.

Visit

AK & ML

17/18/058 Formally reconvene the Parish Council Meeting

RESOLVED: That the meeting is formally reconvened for Parish Council Business

17/18/059 Minutes of the last meeting

The minutes of the last meeting held on 18th September 2017 were submitted for approval as a correct record.

RESOLVED: That the minutes of the Briercliffe with Extwistle Parish Council meeting on the 18th September 2017 are approved as a correct record.

17/18/060 Matters outstanding from the minutes

The new allotment tenancies were explained, 12 month notice is to be given in March 2018 with the option to sign up to a new tenancy. Quiet Lanes and dog fouling will be dealt with next meeting. The garage spreadsheet is in progress. The Community Centre Boards are to have an Autumn and Halloween theme and will be seasonal with 4 covers a year.

Quiet Lanes
Dog Fouling

RF
RF

The Halloween Party has been booked and will be £1 entry fee with proceeds to Alzheimer's Society. There will be a kitchen and crafts available and the room holds 80 people. Pam was thanked for all the work she had done.

17/18/061 Clerk's Report including Administration – for information only

The Clerk's Report and correspondence was circulated prior to the meeting and noted. The containers planning application has been approved with conditions.

17/18/062 Updates and Reports (for information only)

Members of the Council

The Audit report was incorrect to report that the VAT had not been reclaimed as it was paid into the bank in May. 2 garage payment are to be checked and chased and given 7 days to pay or notice to quit.

A meeting has been held with Tracey Noone about funding for the Woodland Walk and Fiona Critchley from the County has offered to help. The County could not provide quotes for any of the work.

It was proposed that 3 containers are bought and installed at a cost of £6,875.

RESOLVED: That 3 containers are bought and installed at a price of £6,875.

Community Centre Update

It was reported that the path to the side of Harrison Street is slippery with moss and leaves, an inspection and written report is to be provided. The Community Centre AGM is due in December and additional volunteers for the group are needed.

Report

PB

Residents raised all the funds for the Centre 29 years ago, the building is in good conditions and is taking new bookings, but there are only 3 members on the Management Group. New volunteers are to be sought on Facebook.

Website

Website statistics were available, with 108 unique visitors and 317 page views.

Newsletter

The newsletter has been delivered

Calendar

The calendar are ready for sale.

Heritage Items

There was no report.

17/18/063 Finance

1. Accounts to be approved for payment. Additional bills included.

1.1	Clerk Salary - PAID	£404.05	SO
1.3	HMRC Clerk Tax September	£101.05	001308
1.4	Greenwoods Lengthsman PAID	£400.00	SO
1.5	Greenwoods Lengthsman Extra hours	£562.50	
1.6	Greenwoods Allotments	£150.00	
	Total	£712.50	001303
1.7	BDO Invoice	£240.00	001304
1.8	Blakey	£4.70	001305
1.9	Community Centre	£120.00	001306
1.10	Nu-Age	£475.00	001307

RESOLVED: The bills outlined above are paid.

2. Income Received

2.1	Newsletter Adverts	£120.00
2.2	Council Owned Garages	£187.00
2.3	Calendar Advert	£50.00
2.4	Calendars Sold	£25.00
2.5	Bank Interest	£0.07
2.6	Calendar Sales	£95.00

3. Bank Balances to 30th September

▪	Current a/c –	£ 7,971.23
▪	Deposit a/c –	£ 9,220.42
▪	Petty Cash -	£ 46.86
▪	Facebook Boost -	£ 100.00
▪	Garages -	£ 11,910.67

Total £ 29,249.18

The budget monitoring report, petty cash report and bank reconciliations were circulated.

RESOLVED: That the bank balances, budget monitoring report, petty cash report and bank reconciliations are noted.

16/17/064 To receive reports from Committees and consider the Recommendations

1. *Allotments Committee*

The Allotment Committee Minutes of the 2nd October were noted and the recommendation contained within were approved. The containers were agreed earlier. Some tidy letters when to the wrong people and those that have contacted the Council have been sorted and apologised to. It was agreed to provide numbers for display on each allotment to prevent this in future. Letters and numbers to be sourced.

Letters & numbers

AK

2. *Planning Committee*

There was no further report.

3. Finance and Strategic Planning Committee

The Finance and Strategic Planning Committee haven't met.

16/17/065 To receive reports from Working Groups – for information only

1. *Planning Working Group (excluding planning applications) -*

There was no further report

2. *Community Involvement Working Group*

The Community Involvement Working Group was covered earlier.

4. *Lengthsman Working Group*

It was proposed to accept the Terms of Reference for the Lengthsman Committee and Councillors Dack, Hawkes, Kelly and Vincent be appointed.

RESOLVED: That the terms of reference for the Lengthsman Committee are approved and Councillors Dack, Hawkes, Kelly and Vincent are appointed.

5. *Finance working group*

The Group has no met.

6. *Strategic Planning working group*

The Group has no met.

7. *Newsletter and Calendar Working Group*

The group to be taken off the agenda as covered earlier in the meeting.

remove

Clerk

16/17/066 Matters identified for future consideration

There were no matters identified.

16/17/067 It is proposed that in view of the sensitive and confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.

An update on an Allotment Tenant was provided.

16/17/068 The next meeting of the Parish Council is due to be held on Monday 20th November, 2017 to immediately follow the Planning Committee at 7:30pm.

NOT PROTECTIVELY MARKED

Police Report

Briercliffe area for 30 days to October 13th 2017

AREA	INCIDENTS REPORTED	CRIMES REPORTED
Briercliffe	65	16

The above figures compare with 82 incidents in the same period last year with 17 crimes.

16 CRIMES REPORTED:

2 Assaults – Both domestic related

5 Vehicle crime - Two cars with smashed side windows on Harrison st and Standen Hall drive. Sunglasses from one and £100 cash from the other

- One from insecure car on Talbot drive
- One smashed window on cab at recycling centre
- One damage to van allegedly by youths throwing stones

4 Theft

- Purse from Kiddie chaos
- Theft by employee
- Two large bags of lead from Herd House
- Rubbish from recycling centre

1 Harrassment - Domestic related

1 Fraud - advised to contact Action Fraud

3 Burglary - garage on Shore avenue – nothing stolen
Two houses on Todmorden road £44000 of stolen goods including Mercedes vehicle. Being investigated.

Nuisance

8 reports – youths throwing stones over fence into Oaklands,
Three reports from eastern Delight – who STILL refuse to ban anyone.
One on allotments – youths identified and will be spoken to with parents.
3 on Towneley st Youths sitting on cars, pulling wire from cleats, general noise nuisance.

NOT PROTECTIVELY MARKED